Date:11-11-2022

**Soft skill**

## Vocabulary words

● Antipathy: Dislike.

=> She has a big Antipathy towards cats.

=> A Guardian leader warns of growing antipathy in politics.

● Squeaky: Making a short high sound.

=> She has a very high Squeaky voice.

=> Their ideas are always squeaky clean.

● Nightmare: Bad dream.

=> She had a nightmare of ghost.

=> Mommy, I had a really scary nightmare.

● Milestone: A very important stage.

=> She achieved the milestone of becoming a lawyer.

=> One of our regular has reached a milestone birthday today.

● Inept: Incomplete.

=> He was always rather inept at sport / He was criticized for his inept handling of the situation.

=> The study failed due to the inept scientist in charge of the research.

● Haughty: Proud.

=> She has a rather haughty manner / He spoke in a haughty tone.

=> He is haughty to his junior.

Date: 14-11-2022

● Truculent: Very aggressive. लड़ाकू

=> He was truculent and difficult to deal with.

=> What do you want? He asked, sounding slightly truculent.

● Impasse: A situation in which no progress is possible, Stand-off, deadlock. **गतिरोध**

=> A situation in which progress is impossible, especially because the people involved cannot agree.

=> The political process is at an impasse.

● Callous: Insensitive, heartless. कठोर

=> A callous person in insensitive or emotionally hardened.

=> This is clearly a callous disregard for my life.

● Knotty: Puzzling. विकट

=> Our duty is to try to deal with knotty and difficulty problems.

=> She met with a lot of knotty problems.

=> That’s rather a knotty question.

● Stealth: Secret.

=> She moved stealthily from room to room.

=> Lions rely on stealth when hunting.

=> His stealthy approach allowed him to effectively surprise his wife.

● Stationary: Unchanging, changeless. स्थावर

=> Defined as a computer which is not stationary.

=> They were all moving so slowly that they seemed almost stationary.

=> The population remains stationary.

**Date: 16-11-2022**

● Neighbourhood: Area/Locality/ A district or community within a town or city.

=> They bought a house in a beautiful neighbourhood.

● Retired: having stopped work permanently.

=> He is retired navel officer.

● Qualify: Be Eligible.

=> His experience qualifies him for the job.

● Refused: Decline.

=> He refused to go to the doctor.

● Rampage: Violence/ especially of a large group of people

=> So we went on the rampage.

=> Police say the shooting rampage lasted six minutes.

● Rapid: Having great speed.

=> He made such rapid progress.

=> Childhood is a period of rapid growth.

● Wonky: not straight/ unstable.

=> She still feels a bit wonky after her accident.

=> I still feel a bit wonky.

work is based on how I approach my task. Hard work would mean spending long hours to complete my work without any shortcuts. It definitely ensures results but the process is long and stressful. Smart work would be aiming for the same results but with planning and prioritization of tasks.

Hard work means putting in a lot of time and effort doing a certain amount of work. Whereas, smart work means spending less amount of time performing the same amount of work. Aim Hard work aims at the quantity and may become monotonous and boring after a certain period. Smart work aims at achieving goals with quality.

Hard work utilizes the traditional format of working, and there aren’t many changes involved. On the other hand, smart work involves using old ideas and transforming them to yield better results.

The planning is the biggest difference between hard work and smart work. Without, proper strategy or planning, whatever you do, the probability of success will always be low. The planning should be based upon the reality.

#### Advantages of Smart work

* Improves Productivity
* Saves time
* Develops innovative and creative mindset
* Reduces physical stress

#### Disadvantages of Smart work

* Sometimes it may make us lazy
* Due to the need of more concentration loneliness can be faced
* Can be easily distracted

#### Advantages of Hard work

* Through hard work, we gain knowledge and experience
* This knowledge will help for analyzing the shortcuts
* Teaches patience and discipline
* We feel confident after achieving the goal

#### Disadvantages of Hard work

* Time-consuming
* Lots of physical efforts required(subjective)
* After failure sometimes it will be very difficult to cope up.

With the help of smart work, plan out the work and decide what different techniques can be used. Hard work helps us to be consistent in what we do. To work smartly, first of all, we need to get all the knowledge and different possible ways to do the work, for this hard work is required. So, hard work and smart work both are essential for a successful life.